

**United Way of Colquitt County
Special Grant Application**

Amount Requested from United Way of Colquitt County _____

Date: _____

Applicant _____

Address _____

Contact Person _____ Telephone _____

Request:

On a maximum of two additional pages, describe the proposed need using the following format.

1. Describe your request and how it meets the objective of the grant guidelines.
2. Budget – provide a copy of bids from at least 2 vendors for items needed.
3. When the funds are needed.
4. How this item or project needed meets your agency mission.

Grants are intended as one-time special project grant that enhance the mission of the recipient human-service organization.

Grants that are approved must be completed within 90 days of approval unless other arrangements have been approved.

Amended 4- 2011

Notes and Guidelines:

Requests for less than \$2500 will be decided by the Special Grant Committee and requests for more than \$2500 must go before the United Way Board.

Requests should be for "unique" type expenses. This money is not intended for typical allocation expenditures, also not for recurring or regular operating expenses. Requests are not restricted only to capital expenses. The committee will have authority to evaluate the requests and judge the value of the requests against possible future requests. We would like this money to be put to use and to help as many agencies as possible. We would also like to provide this as a service for our agencies, while recognizing the fund is financed by unrealized shrinkage and therefore the money available will fluctuate.