

**United Way of Colquitt County
Special Grant Application**

Amount Requested from United Way of Colquitt County -\$5,727.00

Date: 1/31/2022

Applicant PJ Jones

Address PO Box 180 Norman Park ,GA 31771

Contact Person PJ Jones Telephone (229) 891-4689

Request:

On a maximum of two additional pages, describe the proposed need using the following format.

1. Describe your request and how it meets the objective of the grant guidelines.
2. Budget – provide a copy of bids from at least 2 vendors for items needed. 3.

When the funds are needed.

4. How this item or project needed meets your agency mission.

Grants are intended as one-time special project grant that enhance the mission of the recipient human-service organization.

Grants that are approved must be completed within 90 days of approval unless other arrangements have been approved.

Amended 4- 2011

Notes and Guidelines:

Requests for less than \$2500 will be decided by the Special Grant Committee and requests for more than \$2500 must go before the United Way Board. Requests should be for "unique" type expenses. This money is not intended for typical allocation expenditures, also not for recurring or regular operating expenses. Requests are not restricted only to capital expenses. The committee will have authority to evaluate the requests and judge the value of the requests against possible future requests. We would like this money to be put to use and to help as

many agencies as possible. We would also like to provide this as a service for our agencies, while recognizing the fund is financed by unrealized shrinkage and therefore the money available will fluctuate.

Colquitt County High School

Mr. Dan Chappuis, Principal



105 Darbyshire Rd.
Norman Park, GA 31771

Phone: 229-890-6141 -:- Fax: 229-890-6166
Website: <https://www.colquitt.k12.ga.us/schools/colquitt-high>

Assistant Principals

DR. MARLON BAKER
X23004

MR. DARRELL FUNDERBURK
Athletic Director
X23006

MS. ALICIA HIERS
X23007

MR. CHAD HORNE
X23008

MR. GREG TILLERY
X23003

MS. RONDESHA WILLIAMS
X23002

Administrative Staff

MS. RENEE GAY
Graduation Specialist
X23015

Dear United Way of Colquitt County,

Our Colquitt County High School Seniors in our Self-Contained Special Education Program have worked hard throughout their educational career, and our Special Education teachers would like to offer an opportunity for them to experience a momentous trip to Sea World and Kennedy Space Center. These students have limited resources and this experience would forward them the probability of a lifetime.

The school funds that are allotted to our Special Education Department are only for academic functions and have very strict guidelines. This trip, however academic in nature and standards, does not meet these rigid guidelines. The United Way Special Grant would provide our students the needed funds to be able to experience this Senior Trip. Our trip is scheduled for April 25-26th 2022 and the total cost for 15 passengers totals \$5726.00. However, a deposit of \$1,500.00 is needed by the beginning of February. Thank you for your time and consideration.

Sincerely,

Doug Hughes

**United Way of Colquitt County
Special Grant Application**

Amount Requested from United Way of Colquitt County \$5,726.00

Date: 1-31-22

Applicant Special Education Dept. Senior class

Address 105 Darbyshire Rd. Norman Park, GA 31771

Contact Person Doug Hughes Telephone 229-798-2269

Request:

On a maximum of two additional pages, describe the proposed need using the following format.

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ORLANDO

WITH

KELLY TOURS

COLQUITT COUNTY HIGH SCHOOL
SENIOR CLASS TRIP

APRIL 25TH – 26TH 2022

TRIP #15144



KELLY TOURS | 2303 SEVENTH STREET, MACON, GA | (478) 845-2990

Travel with us to **Orlando, Florida** for two fun-filled days of activities! Students will get a chance to visit the **Kennedy Space Center** and spend the day exploring out of this world exhibits. Students will also spend the day at **SeaWorld** where they will have a chance to attend aquatic shows, see aquariums filled with exotic fish, and enjoy the themed thrill rides. This trip is one you won't want to miss. The following provides more information on the trip.

SCHEDULE

Monday April 25th: This morning we depart for Seaworld Orlando where you will spend a full day at the park. Get to know the denizens of the deep as you watch aquatic shows and see aquariums filled with exotic fish. Enjoy the themed thrill rides such as the Mako, the Manta, and the Kraken. Lunch is on your own today, but a dinner is included for your group after the park closes. After a full day at the park, we return to our hotel.

Tuesday April 26th: Breakfast and then hotel checkout before we depart for Cape Canaveral. Arrive at Kennedy Space center and spend the day learning about space exploration and rockets of the past. Visit the Astronaut Hall of Fame and the real Lunar Module 9 with a life-size scene from the Apollo 11 moon landing! Lunch on your own inside the park before departure. This evening we travel back to Georgia after an out of this world adventure. Dinner is included en route tonight. Arrive back home tonight after a great trip!

PACKAGE PRICE

\$409.00 per person – quad occupancy

Based on minimum 15 travelers

Deposit:

\$100.00 per person
due February 1, 2022

non-refundable

2nd Payment:

\$200.00 per person
due March 1, 2022

Final Payment:

Balance per person
due April 1, 2022

Includes: Roundtrip motorcoach transportation, 1-night lodging as listed, meals as listed, programs and activities as listed, Kelly Tours Tour Director, 1:10 chaperone to student ratio, Kelly Tours t-shirt, travel arrangements, and all taxes.

Please read the following terms and conditions carefully. By registering your student for the tour, you are agreeing to the terms listed on this flyer

TRANSPORTATION

Modern motor coach transportation will be provided for this tour conducted by Kelly Tours. The coach will be operated by an experienced driver and equipped with a DVD player and restroom. Rigorous cleaning and disinfection procedures are in place for all vehicles operated by Kelly Tours. Upon return from each tour, buses are fully disinfected with the usage of electronic mister technology which ensures full wrap around sterilization coverage of all surfaces. In addition to this cleaning, drivers and guides will disinfect surfaces throughout the bus during the actual tour daily. Hand sanitizer will be readily available onboard. For more information please visit our website on how Kelly Tours is dedicated to keeping travelers safe.

FOOD ALLERGIES

Kelly Tours is compassionate to specific food requests and dietary needs. While we will make every effort to accommodate all requests, please be prepared to send alternate food options with your traveler if you have concerns with the group menus. A vegetarian option will be available for all meals. Please contact Kelly Tours at least 45 days prior to the trip departure with special dietary needs.

KELLY TOURS TOUR DIRECTOR

A Kelly Tours representative will accompany the group to all destinations to oversee the trip and take care of all arrangements. This is an added feature that will allow the chaperones to handle their responsibilities.

GRATUITIES

Gratuities for the driver and escort who accompany the group are not included in the package price. We recommend \$2 per person/per day for the driver and \$2 per person/per day for the escort as each will work hard to ensure that everyone has a great trip! Meal gratuities are included in your package price.

PAYMENT INFORMATION

Don't Turn Money into Teachers or the School!

Please make all payments directly to Kelly Tours. Payments can be made online at www.kellytours.com or by mailing a check to the address below. Make payments conveniently, set up an automatic draft and check the remaining trip balance online at the Kelly Tours website, visit www.KellyTours.com and click on the tab labeled online payments. First time visitors will need to create a Username and Password. Returning customers will login. Use the online help tool or contact Kelly Tours if you do not remember your Username or Password. You will search for your tour using the Trip Number on the first page of the trip flyer. Please make all check payments payable to Kelly Tours, Inc. and send with the sign-up form on the last page of this flier. Please include your driver's license number, student's/traveler's name and the trip number on your check. (A charge will

be incurred on all checks returned for insufficient funds. Questions concerning Express Checks can be directed to www.expresschecks.org or 912-355-8593).

CANCELLATION

All payments listed on this flyer marked as non-refundable will be non-refundable should a traveler cancel for any reason. Cancellations received prior to the final payment due date will receive a refund of all payments aside from any payment marked as non-refundable. If a cancellation request is received after the final payment due date, all costs associated with attractions, food and lodging will be withheld from the refund. All other payments will be refunded through Kelly Tours. Written notice must be sent to notify Kelly Tours of cancellation to kellytours@kellytours.com with the subject line "Cancellation". The notice must include the traveler's name, the primary contact's name, telephone number, email and mailing address, group name and trip number. The refund will then be mailed out or credited back to the credit card used to make payment. Please allow up two weeks after cancellation notice is received for the refund to be processed. If a tour cancels due to lack of participation, all payments will be refunded.

Should a tour be forced to cancel due to the closure of a destination because of a pandemic such as Covid-19 or any other special circumstance that prohibits the tour from happening all payments will be refunded minus 50% of the non-refundable portion of the tour plus any non-refundable payments made to vendors. Refunds will be issued once any, and all payments made to vendors have been recouped by Kelly Tours. Please allow a minimum of 3 months for this process to occur.

WAIT LISTS

Availability is based on a first-come first-serve basis. If there are no available spots, travelers may be placed on a waiting list. Kelly Tours buses accommodate 50 passengers (including the chaperones and escort). An additional bus may be added to the trip (at the discretion of the school and Kelly Tours) if the waiting list exceeds 20 people by the final payment date. *Some tours may be limited by special program availability, by the school or group leader. In these cases, registration will be based on a first-come first-serve basis.

KELLY TOURS, INC. - RESPONSIBILITY AND COMPULSORY ARBITRATION

This form is important. It includes Terms & Conditions and releases Kelly Tours, Inc. from liability. By signing up for this trip all participants and parents or guardians of participants under age 18 agree to the terms of this form. I understand and agree that this Agreement shall constitute a binding contract between the undersigned and Kelly Tours, Inc. which for this contract includes its officers, directors, shareholders and employees, (collectively, "Kelly"). Except for certain buses and vans, Kelly does not own or operate any entity which is to or does provide goods or services for your program, including, for example, arrangements for or ownership or control over lodging facilities, airline, vessel, bus or other

transportation companies, local ground operators, visa processing services, providers or organizers of optional excursions, food service of any kind or entertainment providers, etc. All such persons and entities are independent contractors. As a result, Kelly is not liable for any negligent or willful act or failure to act of any such person or entity, or of any third party. Without limitation, Kelly is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal, terrorist or threatened terrorist activities of any kind, overbooking or downgrading of accommodations, structural or other defective conditions in lodging facilities (or in any heating, plumbing, electrical or structural problem therein), mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with animals, sanitation problems, food poisoning, epidemics or the threat thereof, disease, lack of, access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of Kelly. **COMPULSORY ARBITRATION.** Upon making payment for this trip, I agree that any dispute concerning, relating, or referring to this contract, the brochure, or any other literature concerning my program, or the program itself shall be resolved exclusively by binding arbitration in Savannah, Georgia, according to the then existing commercial rules of the American Arbitration Association. Such proceedings will be governed by substantive Georgia law.

*By booking, financially committing to and physically traveling on a trip with Kelly Tours, passenger(s) do so at their own risk and will indemnify Kelly Tours and Kelly Tours employees in totality against any claim(s) resultant to any actual or perceived harm caused by potential exposure to Covid 19. In addition, passenger(s) will not hold Kelly Tours or Kelly Tours employees liable for any actual or perceived harm caused by potential exposure to Covid 19 during a trip.

QUESTIONS

Feel free to direct any questions to the offices of Kelly Tours at (800) 442-6152 M-F 9am-5pm or online at www.kellytours.com.

SAVANNAH OFFICE 2788 US Hwy 80 W Savannah GA 31408	CHARLESTON OFFICE 6484 Savannah Hwy Ravenel SC 29470
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MACON OFFICE
2303 Seventh St
Macon GA 31206

*By signing your registration form, you are giving us permission to use your child's photo for marketing and other promotional materials for the Facebook page and website. Please let us know if you have any concerns.

Please be sure to fill out the attached forms completely and send in with your payment. Failure to fill out the following forms could result in your payment being returned, improperly posted or the student could be denied space on the trip. Thank you!

CANCELLATION – All payments listed on this flyer marked as non-refundable will be non-refundable should a traveler cancel for any reason. All other payments will be refunded through Kelly Tours.

OPTIONAL TRAVEL INSURANCE – Please contact Travel Insured International directly at 1-800-243-3174 & reference Kelly Tours account #44945. Please confirm any cancel for any reason policies. Can also visit them online at: <http://www.travelinsured.com/agency?agency=44945>

PLEASE READ THIS ENTIRE DOCUMENT THOROUGHLY. BY REGISTERING FOR THE TRIP AND MAKING THE INITIAL PAYMENT, YOU AGREE TO ABIDE BY THE TERMS AND CONDITIONS OUTLINED IN THE DOCUMENT ATTACHED.

.....**Cut & send with payment**.....

Final PAYMENT (Balance) due April 1, 2022

Colquitt County High School – Orlando, FL (Trip#15144)

Student's Name _____ Amount Sent \$ _____

Parent's Name _____ Daytime phone number _____

.....**Cut & send with payment**.....

2nd PAYMENT (\$200) due March 1, 2022

Colquitt County High School – Orlando, FL (Trip#15144)

Student's Name _____ Amount Sent \$ _____

Parent's Name _____ Daytime phone number _____

.....**Cut & send with payment**.....

Deposit PAYMENT (\$100) due February 1, 2022

Colquitt County High School – Orlando, FL (Trip#15144)

Student's Name _____ Gender (please circle one) Female Male

Parent/Guardian Name _____

Best Contact # (____) _____ Email _____

Emergency # (____) _____ Special dietary needs _____

Address _____ City _____ ST ____ Zip _____

Amount of payment enclosed _____

Deposit is non-refundable at any time for any reason, see cancellation policy above.

HOW PARENTS CAN SIGN UP THEIR STUDENT

1. Parents will log into their Kelly Tours account via our website, **kellytours.com**, by clicking the **“Book or Pay”** option at the top of the page. If they do not have an account with us, one can be created by clicking **“Register”** at the bottom on the sign in window.
2. Once logged in, they will enter the **tour number** into the search window at the top right of the page.
3. Parents will fill out their student's information in the tour booking window.
4. If a parent has more than one traveler attending a trip, multiple travelers can be added by clicking the **“Add a Traveler”** button.
5. If available, parents can choose a payment plan that fits their budget.
6. Once a payment plan is chosen, they fill out their payment information using our secure payment window, review the tour information, and approve their student's booking.



Sign In

Email *

Password *

Forgot your password?

Sign In

Please log in to continue

Don't have an account? [Register](#)



Create an Account

Email *

Password *

Full Name *

Country *

United States

